



JOB ANNOUNCEMENT

Water Distribution and Sewer Collection Maintenance Worker

Summary:

Performs water distribution and sewer collection service line installation, repair and maintenance tasks, services and maintains vehicles and equipment, operates heavy to light equipment and tools, collects water samples.

Essential Duties and Responsibilities:

- Performs construction in the installation and repair of water distribution lines. Reviews designs for layout of new water service lines. Locates utilities, removes concrete, installs pipes, valves, hydrants and related materials; backfills and replaces concrete where applicable; flushes water lines and collects water sample for Environmental Protection Agency reporting requirements.
- Performs water main taps. Installs water taps and installs service line to property line, installs curb stops, meter wells, meters; performs service shutoff/on.
- Performs water maintenance tasks. Rotates water valves, flushes hydrants, repairs/replaces inoperable water valves/hydrants, repairs broken water mains/service lines, installs/tests/repairs water meters; insulates water meter wells.
- Performs construction in the installation and repair of sewer collection lines. Cleans sewer line by flushing system; dye tests storm sewers; jet cleans sewers with jetter/vactor truck; replaces broken sewer line; raises manholes to level flush with street; seals manholes.
- Operates heavy to light equipment and tools including dump truck backhoe, sewer jet truck, tanker truck, jackhammer, compressor, tampers cutoff saws, tile cutters, pumps, trencher, tapping tools, and hand tools.
- Services and maintains vehicles and equipment..
- Performs other duties and functions as required or assigned within area of expertise or scope of the position.

Qualifications:

Qualified candidates must have a H.S. diploma or equivalent with additional training in public works construction or related field as well as a minimum of one year related work experience. Candidates must possess or be able to obtain a CDL. Candidates must also have the ability to work long, irregular hours, lift 60lbs or more on a regular basis, kneel, crawl and work in small confined spaces and in unfavorable environmental conditions. There may be prolonged exposure to extreme heat and cold. Candidates must also be able to operate light to heavy equipment tools and communications equipment. A working knowledge of MS Office, CADD and GIS is a plus as is strong communication, interpersonal, and customer service skills. A Class D Water License is not required but preferred. Residency within 18 miles of the Highland City Limits is required within six (6) months of employment.

To Apply:

If you meet the qualifications outlined above, please submit an application located at City Hall or on the City's website at www.highlandil.gov (Internal candidates must utilize the Internal Application Form located at City Hall) no later than July 28, 2025 to: City of Highland, Attn: HR Department, 1115 Broadway, P.O. Box 218, Highland, IL. 62249. A complete job description can be obtained by contacting Jackie Heimbarger at jheimbarger@highlandil.gov or 618-654-3489. EOE